

**Draft Letter of Intent to Participate**

\_\_\_\_\_, 2005

Revenue Sharing Program  
Fiscal Year 2005-06  
County/City/Town of \_\_\_\_\_

Mr. Michael A. Estes, P.E.  
Local Assistance Division  
Virginia Department of Transportation  
1401 East Broad Street  
Richmond, Virginia 23219

Dear Mr. Estes:

The County/City/Town of \_\_\_\_\_, Virginia, indicates by this letter its official intent to participate in the "Revenue Sharing Program" for Fiscal Year 2005-06. The County/City/Town will provide \$\_\_\_\_\_ (\$1,000,000 maximum) for this program, to be matched on a dollar-for-dollar basis from funds of the State of Virginia.

The County/City/Town worked with its Residency Administrator or Urban Program Manager, and developed the attached prioritized list of eligible items of work recommended to be undertaken with these funds. The County/City/Town also understands that the program will be reduced on a pro-rata basis if requests exceed available funds.

Sincerely,

Chairman, Board of Supervisors / City/Town Manager

Attachment (Designation of Funds form and Resolution)

cc:     Residency Administrator  
          Urban Program Manager